

MINUTES OF BISHOPS CAUNDLE PARISH COUNCIL MEETING

HELD ON TUESDAY, JULY 16th, 2024, AT 7.30 P.M.

1. **Apologies:** Cllrs. Adlem and Blair
Attendees: Cllrs: Richards (Chair), Jones, Shaw, Phillips and Wookey. J. Walsh-Quantick (Clerk)

Members of Public: Mr. M. Fellow (The White Hart)

2. **Previous Meeting Minute Approval**

Minutes of the meeting held on Tuesday 21st May 2024 were agreed with no amendments.
Proposed Cllr. Phillips, Seconded Cllr. Shaw.

3. **Matters Arising:**

- a. **Speeding Update, Community Speedwatch Team, SID**

Cllr. Shaw had previously circulated an update for June.

664 vehicles checked across 2 one-hour sessions with 16 reported for follow up by Dorset Police.

SID moved to top of the village by Jim & Pete.

Road signs – Cllr. Phillips reported to Dorset Council on 26 June that four road signs in the village have faded. Apart from two automated responses from Dorset Council there is no progress to report. The clerk has also contacted separately regarding this issue and only received an automated response to date.

- b. **Planters**

Despite asking on multiple occasions, there has been no interest in the remaining four planters which were purchased for use in the village. There is also some remaining compost. Cllr. Phillips has offered to photograph the planters and it was unanimously agreed that they should be offered to the village public in return for a small donation to community funds. **JP**

The shop has taken some further planters and compost to place in their revamped patio area.

- c. **Register of Interest**

There is one outstanding ROI to be completed, councillor to contact the clerk to arrange a time to support with the completion of this. **AJ**

- d. **A3030 Development**

There has been a fire at the site and buildings destroyed. Currently no-one is staying at the site and there has been no planning application made.

- e. **Neighbourhood Plan**

Planning training pt 1 has been completed by Cllr. Shaw, part 2 will be completed in October. After discussion it is felt that a neighbourhood plan of sorts will need to be generated as it is anticipated that planning laws will be further relaxed which puts the village under threat of larger scale development than previously completed. This item will be revisited after part 2 of the DAPTC training course and a separate working party set up.

f. **Wessex Internet**

As previously, we are awaiting a site plan prior to confirming approval of works at Church Green, email reminders for this have been sent by the clerk to Wessex internet. Permission has not been granted until the site plan is received.

g. **Defibrillator**

A unit has been ordered from the BHF and Cllr. Phillips son has offered to install the unit free of charge to the village. The shop manager had previously contacted Digby Estates to gain permission to site the AED on the end wall of the shop which was granted last year. **JP/CLK**

h. **Footpath – Maintenance. Dog and other waste**

Cllr. Phillips provided an update.

The posts have been obtained FOC (thanks to be passed on to Chris Adlem on behalf of the Parish Council) to replace the missing footpath signs and Cllr. Phillips is happy to complete this work once the ground is softer. The new dog fouling signs have been placed around the rec. Local residents have been cutting back overgrown hedges along footpaths at regular intervals.

Footpaths will be walked annually, and contact made with the respective owners of land if repairs are needed.

i. **Church Green Update - Flooding**

Cllr. Wookey has been in contact privately with the council over the issues with flooding in the Church Green area. Previously the highways team have been supportive in clearing drains but with limited success. Previous emails to be forwarded to Cllrs. Wookey and Richards. **CLK**

j. **Cornford Cottage**

No further contact has been made from the property owner or highways.

k. **Manor Farm Barn Update**

Work has restarted on the completion of the outstanding properties at the Manor Farm development. There remains an ongoing issue with build quality. It is reported that a wall has been removed close to the site storage area which will open up footpath access to the gate opposite the pub carpark entrance.

l. **Visibility Manor Farm – Mirror Purchase.**

Residents on the Manor Farm estate have reported that visibility on exiting the site is poor and have asked about the purchase of visibility mirrors. Cllr. Wookey will contact the local police to find out the rules behind the siting of a mirror and if there are implications from a legal perspective if there are subsequent accidents. Basic mirror costs are around £50 and would need a post. Permission will need to be sought from the hedge owner. **MW**

m. **White Hart Update on Sports Pavilion**

Mr. Fellows and Cllr. Phillips provided an update. A site visit has taken place, and it is felt that the building still has some potential to be salvaged. There is some external and internal damage needing urgent repair and a rodent issue which needs addressing. The clerk will liaise with Mr. Fellows on this, and Mr. Fellows has offered to obtain some quotes on the Parish Councils behalf. **CLK**

Cllrs. Richards and Phillips will work with Mr. Fellows separately from the council to determine plans for a staged return to use and regular updates will be given to the Parish

Council. There will be a need to formally evict the Football Social Club from the building prior to any work being undertaken and a formal contract drawn up for the management of any works and subsequent subleasing.

Zurich have not yet provided a quote as have only wanted to quote for the finished building rather than demolition costs. Cllr. Richards will investigate this further. **MR**

There is £2000 set aside for initial work at the pavilion from CIL monies.

4. Village Updates

- **Community Events**

From Cllr. Phillips

Village Fete - The fete was great success, very well supported and feedback we have received was extremely positive. We were helped by the weather, which was fantastic. The fete's committee were particularly pleased with the number of villagers who supported the event. Due to the money that we collected during the event we have made a donation to All Saints Primary School, which is to be used on a project, yet to be decided by the school, but will be something that they wouldn't have been able to deliver without our support. We have also set aside a sum of money that we will put towards the cost of the proposed pump track or for the use of providing facilities in the recreation ground for teenagers within our village e.g. a fixed basketball net. This sum is £300 and will be transferred to the Parish Council Account for ringfencing. Due to the success of the event the committee has decided to put on a fete next year, which will be held on Saturday 21 June 2025. Other donations were also made after the Coronation Street Party to the community village shop and to Brave and Determined, a local young person's mental health charity, based in Milborne Port after the charity auction.

- **Church**

Jenny Nelson will be changing her role, and it is unknown if her job will be refilled.

- **Play Area**

A report was provided by Cllr. Adlem for the play area and playing field which is summarised below.

Play area equipment - The main wooden activity frame is broken and needs a post replacing. This has been closed since the beginning of June. Sovereign have confirmed today that the repair will be carried out week commencing 22nd July.

New Equipment Requests – A member of the public has reached out to help get support with getting more equipment for the older children in the village. Cllr. Adlem has stressed that currently we have no go ahead or agreement to progress with a pump track and there are not funds available to do this. Cllr. Adlem has suggested we consider other items which could be less costly and easier to install. Cllr. Phillips already mentioned the idea of a hard standing area with a basketball hoop which would be a great addition to the recreation field and would give the older children something to do and could be used by other ages. Cllr. Adlem will look at getting quotes for this.

Football Net Purchase – Unanimously agreed.

- **Playing Field / Pavilion**

Trees - Cllr. Adlem has removed the protectors for any that have not grown since being planted. There are 4 more established trees which will be planted in the gaps.

Benches - Terry loveless has been contacted regarding the benches and where he felt they could be placed. He has suggested one to be placed along Ryalls Way on the top of the hill looking out towards Holwell and another along Holt Hill Road near or opposite where there is a public footpath. This will need to be checked with highways. **KA**

Grass Cutting – The volunteers have been out with the strimmer taking care of the entrances and spots the mower struggles to reach. The area around old play area site has been difficult to cut and a suitable mower has been offered to help with this.

Also discussed was the potential to purchase some adult fitness equipment (also suitable for teenagers).

The pavilion discussion is as per 3.m. above.

5. **Planning Applications**

None

6. **Training**

An updated list of all training is to be forwarded to all councillors.

CLK

7. **Finance**

Bishops Caundle Parish Council - State of Finances to 16/07/2024

Balances:

| | | |
|-------------------------|--|------------|
| Natwest Current Account | | £4,377.68 |
| Natwest Grants Account | | £2,991.16 |
| Natwest Savings Account | | £15,235.81 |
| Total | | £22,604.65 |

Income:

| | Date | Amount |
|-------------------------------|------------|-----------|
| <u>Current Account</u> | | |
| VAT Refund 2023-24 | 10/06/2024 | £153.22 |
| <u>Grants Account</u> | | |
| VAT Refund 2023-24 | 10/06/2024 | £1,854.42 |
| <u>Savings Account</u> | | |
| Savings Account Interest May | 31/05/2024 | £19.65 |
| VAT Refund 2023-24 | 10/06/2024 | £644.94 |
| Savings Account Interest June | 28/06/2024 | £18.23 |
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Cheques Signed and Approved by Chair Since Previous Meeting

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| Nil | | |
| | | |
| | | |

Other Payments Since Previous Meeting

| <u>Current Account</u> | | |
|--|------------|-----------|
| Clerk HWA May | 29/05/2024 | £24.00 |
| Clerk Salary May | 29/05/2024 | £434.16 |
| HMRC Clerk May | 29/05/2024 | £12.00 |
| M Moore Grass Cutting May | 31/05/2024 | £100.00 |
| Zurich Insurance | 05/06/2024 | £517.25 |
| DAPTC Subs and Mailbox | 10/06/2024 | £241.54 |
| Hugofox internet June | 10/06/2024 | £11.99 |
| Clerk Salary June | 28/06/2024 | £434.16 |
| SLCC Membership via Clerk | 28/06/2024 | £112.00 |
| Clerk HWA June and Stationery (4 x 1st class stamp large letter) | 28/06/2024 | £38.20 |
| HMRC Clerk June | 28/06/2024 | £12.00 |
| M Moore June Grass Cutting | 01/07/2024 | £100.00 |
| Hugofox internet July | 10/07/2024 | £11.99 |
| Clerk Expenses Underpayment | 11/07/2024 | £0.20 |
| | | |
| <u>Savings Account</u> | | |
| <i>Defib (pre agreed)</i> | 12/07/2024 | £1,400.00 |
| | | |
| <u>Grants Account</u> | | |
| | | |
| | | |

Payments Requiring Authorisation

| | <u>Comments</u> | |
|---------------------------------------|------------------------|---------|
| M Moore Grass Cutting July | - | £100.00 |
| M Moore Grass Cutting August | - | £100.00 |
| Clerk Salary / HMRC / Expenses July | Approx | £470.00 |
| Clerk Salary / HMRC / Expenses August | Approx | £470.00 |
| Village Hall Rent July | | £18.00 |
| Hugofox August | | £11.99 |
| Hugofox September | | £11.99 |
| Dorset Waste Partnership | | £24.27 |
| Purple Waste Bags x 50 | Approx | £134.00 |
| | | |

Proposed By: Cllr. Phillips

Seconded By: Cllr. Shaw.

8. Routine Correspondence

None via post, emails as forwarded to councillors.

9. Matters for Discussion Next Agenda / AOB.

a). None raised.

10. Members of the Public Questions

a). None raised other than pavilion discussion as above.

11. Time of Closure

8.48pm

Date of Next Meeting

Tuesday September 17th, 2024, 7.30pm

Future Planned Meeting Dates: All 7.30pm Village Hall unless otherwise stated.

2024

November 19th

2025:

January 21st

March 18th

May 20th (from 7pm Annual Parish Meeting followed by Annual Parish Council Meeting

July 15th

September 16th

November 18th