

**BISHOPS CAUNDLE PARISH COUNCIL**  
**MEETING TO BE HELD ON TUESDAY, MAY 21<sup>st</sup> 2024 AT 7.30 PM IN THE VILLAGE HALL**  
**ANNUAL PARISH COUNCIL MEETING AGENDA**

**Members of the public are welcome to attend all meetings.**

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|--|-------|
| 1. TO RECEIVE APOLOGIES  | CHAIR |
| 2. TO ELECT CHAIR AND VICE CHAIR   | CHAIR |
| 3. TO APPROVE MINUTES OF THE MEETING HELD ON TUESDAY, MARCH 19 <sup>th</sup> 2024                | CHAIR |
| 4. ELECTION OF OFFICERS, DISCUSSION REGARDING SUB-COMMITTEES                                     | CHAIR |
| 5. REVISED FINANCIAL REGULATIONS APPROVAL  | CHAIR |
| 6. PARISH COUNCIL POLICY AND INSURANCE PROVISION REVIEWS   | CHAIR |
| 7. MATTERS ARISING THEREFROM:  |       |
| • SPEEDING UPDATE COMMUNITY TEAM, SID  | CHAIR |
| • CHURCH UPDATE  | CHAIR |
| • FOOTPATHS – MAINTENANCE, DOG & OTHER WASTE (inc BINS)  | CHAIR |
| • VILLAGE FETE AND EVENTS  | CHAIR |
| • PROPERTY DAMAGE – CORNFORD COTTAGE, MILBURN LANE   | CHAIR |
| 8. PLANNING APPLICATIONS – NIL   | CHAIR |
| 9. PLAYING FIELD (IF NOT COVERED ABOVE):   | CHAIR |
| • MAINTENANCE AND REPAIRS/ WORK COMPLETED TO DATE  |       |
| • SITING OF BENCHES  |       |
| • INSPECTION 15/05/2024  |       |
| • ITEM PURCHASES   |       |
| • FOOTBALL CLUB AND PAVILLION  |       |
| 10. TRAINING   | CHAIR |
| 11. FINANCIAL AUDIT 2023-24  | CLERK |
| 12. FINANCES   | CLERK |
| • STATE OF FINANCES AS AT 21/05/24   |       |
| • REVIEW OF ASSETS   |       |
| • APPROVAL OF PAYMENTS   |       |
| • CIL AND RESERVES MONIES ALLOCATION UPDATE  |       |
| • SUBSCRIPTIONS SLCC & DAPTC   |       |
| 13. ROUTINE CORRESPONDENCE   | CLERK |
| 14. MATTERS FOR FURTHER DISCUSSION/NEXT AGENDA   | ALL   |
| 15. MEMBERS OF THE PUBLIC QUESTIONS OTHER  |       |
| 16. TIME OF CLOSURE  |       |
| 17. DATE OF NEXT MEETING   |       |
| TUESDAY JULY 16 <sup>th</sup> 2024 AT 7.30P.M. IN THE VILLAGE HALL (There is no meeting in June) |       |

**FOR INFORMATION ONLY:**

**OFFICER POSTS:**

**SITES & BUILDINGS, PLANNING, OUTSIDE MEETINGS, RIGHTS OF WAY, VILLAGE HALL LIAISON, EMERGENCY PLAN, PRESS LIAISON, SOCIAL CLUB LIAISON, PLAY AREA CHECKS, COMMUNITY SHOP LIAISON, FLOOD WARDEN, COMMUNITY SPEED WATCH LIAISON**

**ITEMS CARRIED OVER TO NEXT MEETING:**

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|----------------------------------|-------|
| • A3030 DEVELOPMENT              | CHAIR |
| • NEIGHBOURHOOD PLAN             | CHAIR |
| • WESSEX INTERNET (CHURCH GREEN) | CHAIR |
| • NEWSLETTER                     | CHAIR |
| • DEFIBRILLATOR UPDATE           | CHAIR |
| • SANDBAG SIGNAGE                | CHAIR |
| • CHURCH GREEN FLOODING UPDATE   | CHAIR |

**FUTURE MEETING DATES:**

**JULY 16<sup>th</sup> 2024**

**SEPTEMBER 17<sup>th</sup> 2024**

**NOVEMBER 19<sup>th</sup> 2024**

**JANUARY 21<sup>st</sup> 2025**

**MARCH 18<sup>th</sup> 2025**

**MAY 20<sup>th</sup> 2025**