

MINUTES OF BISHOPS CAUNDLE PARISH COUNCIL MEETING

HELD ON TUESDAY, MARCH 19th 2024, AT 7.30 P.M.

1. **Apologies:** Cllr. R. Legg (Sherborne Rural Ward)
Attendees: Cllrs: A. Jones, K. Adlem, J. Shaw, D. Blair, J. Phillips, J. Walsh-Quantick (Clerk)

Members of Public: Mr. M. Richards

2. **Previous Meeting Minute Approval**

Minutes of the meeting held on Tuesday 23rd January 2024 were agreed with no amendments.
Proposed Cllr. Phillips, Seconded Cllr. Shaw.

3. **Matters Arising:**

- a. **Speeding SID / White Gates / Community Team/Crossing**

Cllr. Shaw provided an update. An onsite speed watch session was held on 18/03 between 1 and 2pm. There were 200+ vehicles through the village during this time and 4 of these were above the legal speed limit.

Dorset Speed watch Day is to be held on 20/03/24.

The SID cable is now repaired, thanks were given to the county SID team for completing this.

- b. **Wessex Internet**

We are awaiting a site plan prior to confirming approval of works at Church Green, email reminders for this have been sent by the clerk to Wessex internet.

- c. **Footpath – Maintenance. Dog and other waste**

Cllr. Phillips provided an update. New footpath signs have been received and he is awaiting an update on the posts. Cllr. Phillips is happy to complete basic works and will use his own tools initially, ones are to be purchased by the Parish Council once it is confirmed exactly what will be needed. As previously discussed some voluntary input may be required. **JP**

A tree was reported as having fallen at a bridge behind Church Green, this was cleared by the Digby Estate.

There is an increase in the amount of dog fouling noted throughout the village, appropriate signage is in place. Further signage to be ordered once Dorset council have confirmed if any changes in regulations this year. **Clk**

- d. **Village Fete and Events.**

Fete date is confirmed as June 8th and there is good progress reported on the plans for this. The Parish Council insurance includes events such as this, Cllr. Phillips will complete the necessary risk assessments and forward these prior to the event. **JP**

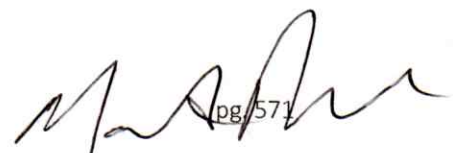
Katie Gardner has organised for a pizza evening in the village hall.

- e. **Church Green Flooding Update and Holt Lane**

No further updates, awaiting DCC.

- f. **Defibrillator**

The defibrillator will be purchased early in the next financial year to prevent expenditure exceeding £25000 for audit purposes. The clerk has recontacted SWAST and a quote has been requested from the British Heart Foundation. **Clk**



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g. **A3030 Development**

The most recent planning team update was given to the councillors, there is still no planning application submitted. Hare coursing has been reported to the local police. Cllr. Legg to please update at the next meeting.

h. **Neighbourhood Plan**

Cllr. Shaw will provide an update post training on this. There is no current documented planned areas for development within the parish.

i. **Talk Talk**

Talk Talk have finally agreed to refund the excess monies paid and this has been refunded to the Parish Council account.

j. **Register of Interests**

All councillors need to ensure that the Register of Interest online needs to be completed and should be reviewed regularly to ensure it remains current. **ALL**

k. **Sandbag Signage**

It was unanimously agreed that signage can be purchased to place at the sandbag storage site, this will be ordered once the new sandbags are received. **CLK**

l. **Newsletter**

A one-off newsletter is to be written once the elections have been held, this is to update on the new councillors and role of the Parish Council. To be further finalised at the next meeting.

m. **Church Update**

Mr. Richards provided an update about the finances of the Church and expressed that it is likely that the building will be closed in the near future unless a funding source can be obtained. Planters and compost will be raised in their next meeting.

n. **Elections**

All forms were received and checked /signed in preparation for delivery to Dorchester. There were seven applications received. The next steps in the election process were explained to councillors present by the clerk.

o. **Playing Field Trees**

An anonymous complaint was passed to one of the councillors requesting information about the trees planted in the playing field the year previously. After discussion it was unanimously agreed that there would be no further action taken regarding this.

4. **Planning Applications**

None

5. **Risk Assessment review**

Finances – no change

Play area – updated following new equipment installation.

Appendix – date amended.

6. **Review of effectiveness of internal control – policies**

GDPR – no change

Code of Conduct – no change



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Model Financial Regulations – no change

Standing Orders – New standing orders were reviewed and unanimously agreed. Cllr. Jones has signed these as chair.

7. Playing Field

Maintenance and repairs/work completed to date.

Seated benches – a number of these have been installed, Mr. Loveless is to advise on where the other benches would be most suited. Cllr. Adlem is kindly arranging this and Mr. Adlem is completing installation voluntarily.

Picnic benches – to be sited once the weather improves and ground has dried out.

The old play area section was driven on during the half marathon and the surface needs releveling. Seed to be purchased once this has been completed.

Rockers – these were removed from the old play area and are in storage in Cllr. Adlem's garden, advice is needed if these may be re-installed or if they need to be disposed of.

Damage from Wessex Internet works will be inspected once all properties in Hill View have been connected.

Pump Track

No progress.

Football Club

The Football Social Club are unable to clear the pavilion due to illness. There is increased reported damage to the outer walls and plywood will be purchased to cover the damage. The cost of Heras fencing is prohibitive.

The building has not been insured by the Social Club. Mr. Richards will review the current Parish Council policy in place and advise on the most appropriate course of action going forward. **Clk**

Grass and Hedge Cutting

Grass cutting is ongoing and being completed on a voluntary basis by Mr. Goodfellow and Mr. Adlem.

H&S Inspection

N/a

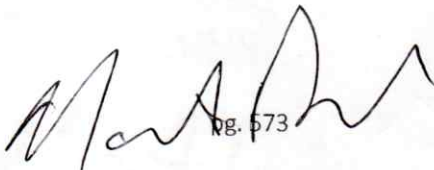
8. CIL Monies Allocation Update

An update was provided, there have been no purchases since the last meeting.

9. Training

Provision of training was discussed, councillors to contact the clerk if training is needed. **Clk**

10. Finance



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Bishops Caundle Parish Council - State of Finances to 19/03/2024

Balances:

Natwest Current Account		£2,852.77
Natwest Grants Account		£1,136.74
Natwest Savings Account		£15,914.40
Total		£19,903.91

Income:

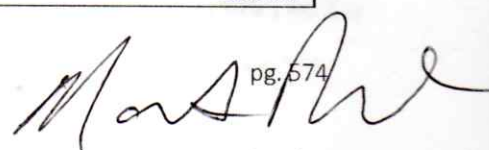
	Date	Amount
<u>Current Account</u>		
Talk Talk Refund	19/01/2024	£37.19
<u>Grants Account</u>		
<u>Savings Account</u>		
Stuart Foster Funerals	16/04/2024	£115.50
Savings Account Interest January	31/01/2024	£20.73
Savings Account Interest February	29/02/2024	£18.31

Cheques Signed and Approved by Chair Since Previous Meeting

Digby Estates - Playing Field Rent	12/03/2024	£33.00

Other Payments Since Previous Meeting

<u>Current Account</u>		
Dorset Waste Partnership	19/01/2024	£23.10
Clerk Salary January	29/01/2024	£346.62
Clerk Homeworking Allowance January	29/01/2024	£24.00
NBB Recycled Furniture (note transferred from savings a/c)	29/01/2024	£3,869.64
HMRC Cumbernauld January	29/01/2024	£86.80
M Moore Grass January	29/01/2024	£100.00
WHV Magazine Donation	29/01/2024	£50.00
Hugofox Webpage February	12/02/2024	£11.99
M Moore Grass February	23/02/2024	£100.00
Clerk Salary February	28/02/2024	£346.82
Clerk Homeworking Allowance February	28/02/2024	£24.00
HMRC Cumbernauld February	28/02/2024	£86.60
Hugofox Webpage March	11/03/2024	£11.99
Microsoft (via Clerk)	12/03/2024	£59.99
ICO	12/03/2024	£35.00


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<u>Savings Account</u>		
<u>Grants Account</u>		

Payments Requiring Authorisation

	<u>Comments</u>	
M Moore Grass Cutting March	-	£100.00
M Moore Grass Cutting April	-	£100.00
Clerk Salary / HMRC / Expenses March	Approx	£457.42
Clerk Salary / HMRC / Expenses April	Approx	£457.42
Village Hall Rent March		£18.00
Hugofox March		£11.99
Hugofox April		£11.99
CSW Equipment (carried from previous month)	Estimated	£20.00
DAPTC Subs and Mailbox	Estimated	£250.00

Proposed By: Cllr. Phillips
 Seconded By: Cllr. Adlem.

Asset Register

The reviewed asset register was reviewed and unanimously approved.

11. Routine Correspondence

None via post, emails as forwarded to councillors.

12. Matters for Discussion Next Agenda / AOB.

a). None raised.

13. Members of the Public Questions

a). None raised

14. Time of Closure

9.25pm

Date of Next Meeting

Tuesday May 21st 2024, 7.30pm – Annual Meeting following the Annual Parish Meeting.

Future Planned Meeting Dates:

2024 Meeting dates – all 7.30pm Village Hall unless otherwise stated.

July 16th

September 17th

November 19th



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